



American Legion Auxiliary
Department of California
Instructions for District History Picture Book
Senior or Junior Members

Department of California, District Number _____
District Historian's Name _____
District Historian's Address _____
District Historian's Phone: () _____ Email _____

I) Introduction (17 scoring points.)

- A) Title Page (3-4" ALA Logo – Nothing above it)
 - a) History of District Number _____, Department of California
 - b) Name of District Historian _____
 - c) Photograph or photocopy of each Unit Charter in your District – To include each issued Unit charters, i.e. name change, where the National/Department officers' signatures differ.)
 - d) Senior Member YES / NO Junior Member YES / NO
 - e) Address of District Historian _____
 - f) Date: Current administrative year _____
- B) Foreword or Dedication
- C) Photograph of National President (If the National President is from CA 5 x 7 in. black and white or color. With name and year served.)
(Section to be removed AFTER Dept Convention for submissions to National)
- D) Photograph of Department President (5 x 7 in. black and white or color, with name and year served.)
- E) Photograph of Honorary Department Junior President (5 x 7 in. black and white or color, with name and year served)
(Section to be removed AFTER Dept Convention for submissions to National)
- F) Photograph of District President (5 X 7 in. black and white or color, with name and year served)
- G) Photograph of Honorary District Junior President (5 X 7 in. black and white or color, with name and year served, if your district has this position filled by a Junior)
(Section to be removed AFTER Dept Convention for submissions to National)
- H) Prayer
- I) Pledge of Allegiance to the Flag of the United States of America
- J) First verse of "The Star-Spangled Banner"
- K) Preamble to the Constitution of the American Legion Auxiliary

II) Appearance (20 scoring points.)

- A) Cover: Can be decorated in any style (plain 3-ring/or fabric covered) – **BUT ONLY 6”**
LOGO ON THE FRONT COVER
- B) Paper: Plain, white, 8 1/2 x 11 in. OR Scrapbook style – Can be decorated any style

III) Arrangement (10 scoring points.)

- A) Be original and unique in thought and presentation
- B) Must be in chronological order of events, starting with Unit or District installation through end of year. All pictures must be labeled with “Who, and What (Who is in the picture, and What is going on.) (Remember ALA Year is July 1st- June 30th.)
- C) Each event should have a flyer for the event, or an inserted page that will have the date of the event and where it was held.

IV) Deadline: District Histories MUST BE BROUGHT to Convention for judging, NO LATER than Wednesday before start of Convention by 6pm to be eligible. Notify Department Historian of intent to submit entry by June 1st.