



American Legion Auxiliary Department of California

The Department Executive Committee (DEC) meeting was called to order by President, Gloria Willams in Orange, CA from January 14-15, 2023.

The following actions were taken:

Department Secretary Liz Doidge moved that we make the following change to the Department Personnel Policy Working Hours Regular Employees.

Working Hours

Regular Employees

The work week shall be five (5) days, Monday through Friday, with a 40 hour maximum. The hours of work shall be **8:30 AM to 4:30 PM** or otherwise prearranged with a one half (½ hour) lunch period: Each nonexempt employee will record time worked by electronic means at the beginning and ending of shift and also at lunch break. (Comply with CA State Law)

Motion Seconded and Carried.

Department Secretary Liz Doidge moved that we make the following change to the Department Personnel Policy Benefit Program.

Benefit Program

(1)* Social Security (2)* Unemployment/State Disability Insurance/Paid Family Leave (3)* Dental-Permanent Part-Time employees are not eligible for employer dental insurance.

Remove information regarding Dental

Motion Seconded and Carried

Department Secretary Liz Doidge moved that we make the following change to the Department Personnel Policy Dress Code.

Dress Code

The Department expects employees to dress appropriately in business attire of a casual nature. Our work environment for employees encourages employees to dress comfortably for work. Please do not wear anything that other employees might find offensive or that might make coworkers uncomfortable.

It includes clothing with profane language statements or clothing that promotes causes that include, but are not limited to politics, religion, sexuality, race, age, gender, and ethnicity.

Our goal is to provide a workplace environment that is comfortable and inclusive for all employees. We expect that your business attire, although casual, will exhibit common sense and professionalism.

Employees are expected to demonstrate good judgment and professional taste. Courtesy towards coworkers and your professional image to coworkers are the factors you need to use to assess whether you are dressing in business attire that is appropriate.

We will deal with employees who wear business attire that is inappropriate in this workplace on an individual basis rather than subjecting all employees to a more stringent dress code for appropriate business attire.

Motion Seconded and Carried

Finance Committee

Motion by Teresa Lugo-Nunez to correct the 2022-2023 budget for line item GF62453 (District President Allowance) and increasing this amount to \$4,700. Motion Seconded

Motion by Diane DeLashmit to amend the motion to \$4,750. Motion Seconded and Carried

Motion to correct the 2022-2023 budget for line item GF62453 (District President Allowance) and increasing this amount to \$4,750. Motion Seconded and Carried.

Americanism

Suzanne Winters moved to approve the Americanism Essay Contests as read.

Category I- Grades 4-5: Why do we honor the flag?

Category II- Grades 6-7: Why is voting important?

Category III- Grades 8-9: Who is responsible to keep our country safe?

Category IV- Grades 10, 11, & 12: Is Service to our country important?

Category V- Exceptional Needs: How should the flag be disposed of?

Suzanne moved to amend the motion to Category V- Exceptional Needs: How should the Flag be properly disposed?

Motion Seconded and Carried

Motion to approve the Americanism Essay Contests as:

Category I- Grades 4-5: Why do we honor the flag?

Category II- Grades 6-7: Why is voting important?

Category III- Grades 8-9: Who is responsible to keep our country safe?

Category IV- Grades 10, 11, & 12: Is Service to our country important?

Category V- Exceptional Needs: How should the flag be properly disposed?

Motion Seconded and Carried.

The following Motions were made by their respective District Presidents, seconded and carried

| District | Unit No. And Name | Placed on Probation until June 2023 | Remain on Probation until June 2023 | Remove from Probation | Surrender Charter | Revoke Charter |
|----------|------------------------|-------------------------------------|-------------------------------------|-----------------------|-------------------|----------------|
| 4 | U95 Oroville | | X | | | |
| 4 | U673 Durham | X | | | | |
| 5 | U21 Theodore Roosevelt | | X | | | |
| 5 | U111 Sotoyome | X | | | | |
| 5 | U178 Rio Vista | | X | | | |
| 5 | U194 Tredway | | X | | | |
| 9 | U202 Roy Frerichs | X | | | | |

| District | Unit No. And Name | Placed on Probation until June 2023 | Remain on Probation until June 2023 | Remove from Probation | Surrender Charter | Revoke Charter |
|----------|---------------------------------|-------------------------------------|-------------------------------------|-----------------------|-------------------|----------------|
| 12 | U872 Scranton & Qualle | | X | | | |
| 13 | U217 Gilroy | | X | | | |
| 14 | U4 Charlie Waters | | X | | | |
| 14 | U11 Madera | | X | | | |
| 14 | U346 Firebaugh | | X | | | |
| 14 | U511 State Center | | X | | | |
| 15 | U94 Exeter | X | | | | |
| 15 | U213 Leslie L Robinson | X | | | | |
| 15 | U711 Kern River Valley | X | | | | |
| 16 | U49 Santa Barbara | | X | | | |
| 17 | U309 Los Angeles Sheriff's Star | | | | X | |
| 18 | U75 La Puente | | X | | | |
| 18 | U397 Monterey Park | X | | | | |
| 19 | U270 Downey | X | | | | |
| 20 | U520 Sun Valley | | X | | | |
| 21 | U742 Joe Dominguez | | X | | | |
| 21 | U951 Fellowship | | X | | | |
| 22 | U149 J B Clark | | | X | | |
| 22 | U201 Dewitt C Mitchell | | X | | | |
| 22 | U364 Santee | | | X | | |
| 22 | U416 San Dieguito | X | | | | |
| 22 | U619 Sgt. Alan K Walker | | X | | | |
| 22 | U731 Larry E Homberg | | X | | | |
| 22 | U853 Borrego Springs | | X | | | |
| 25 | U106 Redlands | | | X | | |
| 25 | U112 Ontario | | X | | | |
| 25 | U426 Yucaipa | | X | | | |
| 28 | U121 Edward H Lorenson | | | | X | |
| 29 | U131 Santa Ana | | | X | | |
| 29 | Y227 Tustin | | | | X | |
| 29 | U354 Buena Park | | | X | | |
| 29 | U679 Richard M Nixon | | | X | | |

Endorsements for the 2023-2024 year were made as follows:

Glenda Schultz was endorsed for Department President by Jean McGinnis

Linda Hayes was endorsed for Department Vice President by Roberta Estes

Brenda Ternullo was endorsed for Jr Member of Finance by Nancy Brown-Parks

Kathie Martinez was endorsed for NEC by Martha Romano

Dee Ann Graham was endorsed for Alternate NEC by Zana Chaney

There being no further business the meeting was adjourned at 11:45 AM

Elizabeth Doidge

Department Secretary